



Crew Leader / Equipment Operator

UT-STRM/5

Utilities - Stormwater

JOB SUMMARY

This position operates equipment in the repair and maintenance of the town's stormwater infrastructure.

MAJOR DUTIES

- Supervises an assigned crew of personnel.
- Schedules daily crew activities.
- Operates a variety of equipment, including backhoe, dump truck, excavator, high pressure jetter, camera trailer, loader, etc.
- Maintains assigned vehicles and equipment; performs pre- and post-trip vehicle inspections.
- Transports materials and equipment to and from work sites.
- Flags traffic and installs traffic control devices at work sites.
- Ensures compliance with safety policies and procedures.
- Inspects inlets, catch basins, piping, and outfalls to identify maintenance and repair needs.
- Installs, maintains, and repairs inlets, catch basins, and piping.
- Performs general groundskeeping duties.
- Coordinates daily assignments with other departments.
- Receives and/or reviews various records and reports, including work orders, and daily task schedules.
- Assists in the preparation and maintenance of productivity reports.
- Maintains town maintenance schedules and reports Department of Transportation and York County maintenance requests.
- Responds to after-hours emergencies when on-call.
- Collects water samples on a monthly basis.

- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of equipment operation, maintenance, and repair principles.
- Knowledge of work zone safety principles.
- Knowledge of stormwater system maintenance principles.
- Knowledge of town and departmental safety policies and procedures.
- Knowledge of the geography of the town, including street names and locations.
- Skill in the operation of assigned vehicles, trucks, and heavy equipment.
- Skill in the use of hand and power tools.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Stormwater Manager assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include traffic laws, work safety policies, town codes, NPDES permit requirements, state and federal environmental regulations, and town and department policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related equipment operation duties. Inclement weather and heavy traffic contribute to the complexity of the position.
- The purpose of this position is to operate heavy equipment in maintenance and repair of stormwater infrastructure. Successful performance contributes to the provision of an efficient and effective stormwater system.

CONTACTS

- Contacts are typically with coworkers, other town personnel, contractors, homeowners, and the general public.
- Contacts are typically to exchange information, resolve problems, motivate persons, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while standing, walking, bending, crouching, or stooping. The employee frequently lifts light and occasionally heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, and utilizes the sense of smell.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather. The employee is exposed to dust, dirt, grease, and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position may have functional supervision over assigned personnel.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Or any equivalent combination of education and experience which provides required knowledge, skills, and abilities.
- Possession of or ability to readily obtain a valid commercial driver's license for the type of vehicle or equipment operated.
- Assists in the oversight of an assigned crew of personnel.